

**JEFFERSON COUNTY RURAL WATER DISTRICT #13**

1951 Wellman Rd. Lawrence, KS 66044

785-842-1502      785-842-6315 (fax)

www.jfrwd13.com

**ANNUAL MEETING**

**Thursday – March 15, 2018**

**7:00 p.m.**

**BUCK CREEK SCHOOL**

**15456 13th St.**

*(In the event of inclement weather the meeting will be rescheduled to  
Wednesday, March 21 – same time & location)*

**CALL MEETING TO ORDER:**

**PROOF OF NOTICE OF MEETING:**

**READING AND APPROVAL OF MINUTES OF LAST ANNUAL  
MEETING – February 16, 2017**

**CHAIRMAN’S REPORT:**

**TREASURER’S REPORT:**

**AUDITOR’S REPORT:**

**INTRODUCTION OF NOMINEES:**

**ELECTION OF DIRECTORS:**

**UNFINISHED BUSINESS:**

**NEW BUSINESS:**

**ADJOURNMENT:**

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**MONTHLY PUBLIC BOARD MEETING**

Location: Buck Creek School, 15456 13th St.

March 15, 2018 – Begins after Annual Meeting

**CALL MEETING TO ORDER:**

**TREASURER'S REPORT:**

- ✓ Financial Summary
- ✓ Unpaid Bills Report

**ELECTION OF OFFICERS:**

**GUESTS:**

**MINUTES FROM 02/22/2018 BOARD MEETING:**

**NEW CERTIFICATE-1 AND TRANSFERS-2:**

**MANAGER'S REPORT:**

- ✓ Monthly Activity Report
- ✓ Water Sales/Usage/Loss Report

**OFFICE MANAGER'S REPORT:**

- ✓ Accounts Receivable Aging Report
- ✓ Payment Method Review

**OLD BUSINESS:**

- ✓ Agreement for Contract Services
- ✓ Finalize and Submit: Emergency Water Supply Plan, Water Drought/Emergency Resolution, Cross Connection Policy; and Municipal Water Conservation Plan
- ✓ Identify Attendees for KRWA Conference
- ✓ Assign Voting Delegate and Alternate Delegate for KRWA Annual Business Meeting at KRWA Conference

**NEW BUSINESS:**

- ✓ Review Calendar for Next Month's Agenda Items

**NEXT MEETING April 19, 2018**